

## PURCHASING GUIDELINES

Sustainable – Future-Oriented – Professional – Energy-Efficient

Our purchasing guidelines are based on the principles of modern corporate management: sustainability, innovation, environmental awareness, and future-proof technologies shape our actions. They provide clear directives for responsible sourcing and collaborative partnerships with suppliers.

### 1. PRINCIPLES OF SUSTAINABLE ACTION

**Responsibility and Partnership:** Our purchasement is based on trust, openness, and fairness. Long-term relationships with suppliers who share our values and actively contribute to their development are central.

**Sustainability as a Foundation:** We promote ecological, social, and economic responsibility throughout the supply chain. Suppliers must commit to complying with environmental standards, conserving resources, and offering innovative, sustainable solutions.

**Future-Proof Cooperation:** For us, partnership means working together to uphold ethical principles, protect human rights, and improve working conditions.

### 2. CUSTOMER ORIENTATION AND MARKET FOCUS

**Customer Satisfaction as a Priority:** Our goal is to provide products and services that meet the highest quality, environmental, and energy standards while exceeding customer expectations.

**Competitiveness through Innovation:** Suppliers who are involved early in projects support our ability to remain market leaders. This strengthens innovation and secures our competitive advantage.

**Holistic Approach:** We integrate quality, energy efficiency, and cost optimization while keeping customer needs at the forefront.

### 3. PURCHASING PRINCIPLES

**Long-Term Cooperation:** We rely on reliable supplier relationships that are mutually beneficial.

**Openness to Innovation:** Suppliers should actively develop new technologies that improve manufacturing processes while promoting environmental and energy efficiency.

**Loyalty and Fairness:** Our interactions are based on integrity, professionalism, and open communication.

### 4. PROCESS OPTIMIZATION AND VALUE CREATION

**Efficient Purchasing Processes:** Standardized and digital purchasing processes enable continuous improvements in logistics, quality, and cost management.

**Value Creation through Collaboration:** Joint optimizations along the value chain maximize efficiency and enhance economic success for both partners.

### 5. TRANSPARENCY AND COST LEADERSHIP

**Objective Decision Criteria:** Our purchasing decisions are based on clear metrics such as quality, energy consumption, environmental impact, price, and delivery reliability.

**Global Competitiveness:** Fair price comparisons in global markets and the creation of stable purchasing structures ensure our long-term competitiveness.

**Data-Driven Analysis:** We use measurable performance indicators to evaluate and select our suppliers while continuously improving our decision-making processes.

### 6. QUALITY, ENVIRONMENTAL, AND ENERGY POLICY

**Sustainable Standards:** Our purchasing policy focuses on environmentally friendly, recyclable and resource-efficient materials that have a minimal impact on the environment throughout their entire life cycle.

**Energy Efficiency as a Priority:** When purchasing energy-related goods and systems, we emphasize energy-saving technologies and sustainable manufacturing methods.

**High-Quality Standards:** Using premium raw materials and innovative components ensures our commitment to quality leadership and stability.

### 7. CODE OF CONDUCT

**Ethics and Integrity:** Our actions are guided by honesty and transparency. Personal benefits or conflicts of interest are not accepted. Adherence to our code of conduct is the foundation of every collaboration.

**Social Responsibility:** We promote social standards and ensure that ethical principles are implemented throughout our supply chain.

### 8. SUPPLIER MANAGEMENT

**Adapting to New Challenges:** To respond flexibly to market changes, we continuously adapt our purchasing and logistics processes.

**Development of High-Performance Partners:** We actively support our suppliers to enhance their innovation capabilities and competitiveness.

**Regular Exchange:** Open and continuous communication fosters trust and strengthens the achievement of common goals.

### 9. INTERNATIONALIZATION AND DIGITALIZATION

**Global Market Presence:** Our international purchasing strategy aims to explore new technologies and markets, ensure supply security, and create global competitive advantages.

**Use of Digital Technologies:** Digital platforms and automated processes enhance transparency, efficiency, and sustainability in purchasing.

**Future-Proof Solutions:** By integrating innovative tools such as artificial intelligence and data analytics, we increase the efficiency of our supply chains and create added value for all stakeholders.

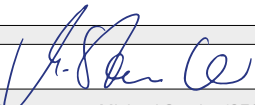
### 10. CLIMATE NEUTRALITY AND RESOURCE MANAGEMENT

**Climate-Neutral Purchasing:** We focus on low-carbon supply chains and promote the use of renewable energy and sustainable materials.

**Resource Conservation:** Conscious resource management, from material selection to logistics, is a core element of our guidelines.

**Promotion of Circular Economy:** We emphasize product and packaging recyclability and waste reduction.

Siershahn, January 2025



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